



MEETING OF MAYOR AND COUNCIL  
FEBRUARY 18, 2026 – MINUTES  
7:00PM

\* MEETING CALLED TO ORDER - SALUTE TO THE FLAG - MOMENT OF SILENCE  
Council President Karczewski called the meeting to order at 7:00pm, and all stood for a moment of silence for our armed forces.

\* CALLING OF THE ROLL

Mayor Slavicek – absent

Council President Karczewski

Councilwoman Bohinski

Councilman Duffy

Councilman Dzingleski

Councilman Reid

Also in attendance was Borough Attorney Sandra Graise, Borough Engineer Kevin Meade and Business Administrator Matthew Crane.

\* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune newspaper, Borough website and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

\*COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PUBLIC HEARING

MOTION TO OPEN – Councilman Dzingleski  
ROLL CALL: 5-0

SECONDED – Councilman Duffy

Business Administrator Crane stated that the way the grant is being disbursed this year is three separate options and we can ask for \$10,000.00 for each. Councilwoman Bohinski asked if the County has given any suggestions. Mr. Crane stated they are more favorable to ADA compliance issues. Council President Karczewski stated that the ramp in the front of Borough Hall needs to be fixed and/or demolished and

a lift put in to make it ADA compliant. Borough Engineer Meade stated that he can look into pricing for that, but he knows it will be pricey. Mr. Crane stated that with the County timeline, the application is due soon, although we don't meet with them again until April. Borough Clerk Hallerman stated that she had an idea of ADA and Sensory Friendly equipment at Borough parks. That may give us more flexibility in what we choose and still be in their price guidelines. A discussion was held on which park and if the Park Avenue park is handicap accessible.

MOTION TO CLOSE – Councilman Dzingleski      SECONDED – Councilman Duffy  
ROLL CALL: 5-0

\* PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Everyone will be given five minutes to speak as per the Rules to Govern adopted January 1, 2026. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

PUBLIC HEARING

MOTION – Councilman Dzingleski      SECONDED – Councilwoman Bohinski  
ROLL CALL: 5-0

No one from the public spoke.

MOTION TO CLOSE – Councilman Dzingleski      SECONDED – Councilman Duffy  
ROLL CALL: 5-0

\* ACCEPTANCE OF MINUTES – January 21, 2026

MOTION – Councilwoman Bohinski      SECONDED – Councilman Dzingleski  
ROLL CALL: 5-0

\* CONSENT AGENDA

Report of Municipal Clerk and Tax Collector for January 2026

RESOLUTIONS: 2026-

61: Bills List

62: Resolution Appointing Brandon Bandoy as a Full-Time Department of Public Works Laborer

63: Resolution Authorizing the Appointment of Jennifer O'Brien as Account Clerk for

the Utility and Tax Department

64: Resolution Amending the Standard Contract for the Rental of the Helmetta

Community Center

65: Resolution Authorizing an Hourly Wage Increase for a Department of Public Works

Laborer

66: Resolution Authorizing Reimbursement to Regency Walk Homeowners Association

Pursuant to N.J.S.A. 40:67-23.2 et seq., as amended for the year 2025

67: Transfer of Appropriation Reserves

68: Resolution Authorizing Reimbursement to Heather Glen Condominium Association

Pursuant to Chapter 299, Public Law 1989, as amended for the year 2025

69: Resolution Authorizing Execution of a Community Development Block Grant

(CDBG) Subgrant Agreement with the Middlesex County Board of County Commissioners for Program Year 2025 Funding

70: Temporary Emergency Appropriation No. 1

MOTION -Councilwoman Bohinski      SECONDED – Councilman Dzingleski

ROLL CALL: 5-0

\*ORDINANCE 2026-02 (Second Reading/Adoption)

An Ordinance of the Borough of Helmetta, County of Middlesex, State of New Jersey, Amending Chapter 55 of the Borough Code entitled “Vehicles and Traffic” to establish a Borough-wide Prohibition on parking on Snow-covered Streets during Snow events and emergencies

PUBLIC HEARING

MOTION – Councilman Dzingleski      SECONDED – Councilwoman Bohinski

ROLL CALL: 5-0

No one from the public spoke.

MOTION TO CLOSE – Councilman Reid      SECONDED – Councilman Duffy

ROLL CALL: 5-0

MOTION TO ADOPT – Councilman Dzingleski      SECONDED – Councilman Reid

ROLL CALL: 5-0

\* REPORTS of Committees, Business Administrator, Municipal Clerk

Councilman Dzingleski thanked everyone that attended Service and Sweets for Valentine's Day and invited everyone to join us for the upcoming March events: Lucky Leprechaun Leap for St. Patrick's Day, March Madness Dunk with the DPW, and the free Rabies Clinic on March 24<sup>th</sup>.

Councilman Reid had nothing to report.

Council President Karczewski had nothing to report.

Councilman Duffy had nothing to report.

Councilwoman Bohinski read a report from the Director of the DPW:

**Public Works Update:**

Since the last Council meeting, DPW has been primarily focused on snow removal operations. We have been actively plowing, salting, and maintaining roads to ensure safe travel conditions for residents.

Despite the winter demands, we have continued to maintain our regular daily operations and service levels. I am pleased to report that our equipment has been performing well and holding up through the sustained snow events.

In addition to winter operations, I am currently obtaining quotes for repairs and improvements at the Community Center. This includes window replacements, wall and ceiling repairs, as well as interior painting. I will provide further updates once pricing has been received and reviewed.

Sidewalk repair quotes at the Community Center came in at \$11,500 from S&G, \$7,500 from Z Brothers, and B&W not able to quote me due to workload.

Hettinger will be meeting me tomorrow at 8am to check out the CC windows so we have an idea of what we are looking at.

3 meters have burst this winter and have been replaced. Holy Trinity, JLV, and Supreme deck.

Snowflakes are coming down tomorrow in hopes that Spring will soon follow.

Business Administrator Matthew Crane stated that the Local Recreation Grant has been submitted, we were awarded \$35,000 from CDBG from last year for ADA sidewalks, and went over a list of items that the DPW Director would like clarification on regarding snow. These include: sidewalk clearing, mailboxes, hydrants, basketball hoops, trees, and timeframe. The Borough Clerk will work with the Borough Attorney to look through our current ordinances and determine what updates are applicable.

Borough Engineer Kevin Meade stated that DOT is closing out projects and the Borough Hall parking lot will be closed out in the Spring when the weather gets warmer. Council President asked about Erickson and if that is next on the DOT list can we also address the issue with the sewer line that was recently backed up with a root. Mr. Meade will consult to see if a sanitary

scope is permissible. Mr. Meade also reported that the Borough Hall paving project was \$15,000 under budget.

Borough Clerk Melissa Hallerman stated that she will be leaving next week to attend the annual Municipal Clerk's Association conference in Atlantic City.

\* CLOSED SESSION – Resolution 2026-71 pertaining to potential litigation.

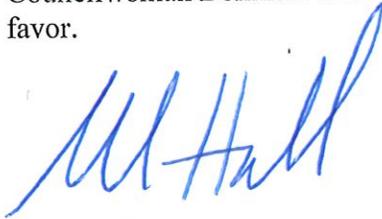
MOTION – Councilman Dzingleski SECONDED – Councilman Reid  
ROLL CALL: 5-0

\* OPEN SESSION

MOTION – Councilman Dzingleski SECONDED – Councilwoman Bohinski  
ROLL CALL: 5-0

\* ADJOURNMENT

There being no further business, a MOTION to adjourn the meeting was made by Councilwoman Bohinski and SECONDED by Councilman Duffy at 7:55pm. All were in favor.



Melissa Hallerman, RMC  
Municipal Clerk

**RESOLUTION**

**2026-61**

**PAYMENT OF BILLS**

All bills shall be paid per list.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy			✓			
Dzingleski	✓		✓			
Reid		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 18, 2026.

  
\_\_\_\_\_  
MELISSA HALLERMAN, RMC  
Municipal Clerk

**BOROUGH OF HELMETTA**  
Bill List By Vendor Name

Ranges		Item Status	Purchase Types		Misc													
Vendor #	P.O. #	Item Description	Name	PO Date	Description	Amount	Charge Account	Acct Type	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl	
<b>Range: First to Last</b> <b>Rcvd Batch Id Range: First to Last</b>																		
<b>Open: N</b> <b>Void: N</b> <b>Paid: N</b> <b>Held: Y</b> <b>Aprv: N</b> <b>Rcvd: Y</b>																		
<b>Bid: Y</b> <b>State: Y</b> <b>Other: Y</b> <b>Exempt: Y</b>																		
<b>P.O. Type: All</b> <b>Format: Detail without Line Item Notes</b> <b>Include Non-Budgeted: Y</b> <b>Vendors: All</b>																		
<b>ACT01</b> <b>26-00102</b> 1 PAYROLL IN# 95459 2 PAYROLL IN# 95459 3 PAYROLL IN# 95459 <b>Vendor Total: \$128.07</b>																		
<b>AGL01</b> <b>26-00107</b> 1 C25 GAS SWAP/HAZMAT FEE <b>Vendor Total: \$135.00</b>																		
<b>ALL04</b> <b>26-00115</b> 1 11 AVE B METER TESTING <b>Vendor Total: \$35.00</b>																		
<b>ALS01</b> <b>25-00936</b> 1 DECEMBER SAMPLE ANALYSIS <b>26-00113</b> 1 JANUARY SAMPLE ANALYSIS <b>Vendor Total: \$75.00</b>																		
<b>AMAZO005</b> <b>26-00084</b> 1 INV# 17QW-V993-VHTG 2 INV# 1T36-FX39-LDLM 3 INV# 11TP-LDJT-VL64 4 INV# 1V6F-Y6PD-GC7K <b>Vendor Total: \$266.68</b>																		

Vendor # P.O. # Item Description	Name PO Date	Description Amount	Charge Account	Acct Description Type	Contract	PO Type	Stat/Chk	First Enc Rcvd Date	Chk/Void Date	Invoice	1099 Excl
AMAZON CAPITAL SERVICES											
AMAZ0005					Account Continued						
5 INV# 1QDV-GW7X-CYR1		\$62.90	6-01-26-772-020	B BUILDINGS & GROUNDS OE		R		02/02/26	02/12/26	1QDV-GW7X-CYR N	
6 INV# 1JMX-R4X3-DFNP		\$53.94	6-01-26-765-020	B STREETS & ROADS OE		R		02/02/26	02/12/26	1JMX-R4X3-DFNP N	
7 INV# 119J-HLM1-3YDX		\$193.44	6-01-26-765-020	B STREETS & ROADS OE		R		02/02/26	02/12/26	119J-HLM1-3YDX N	
8 INV# 1GT1-D6HG-JNXP		\$16.79	6-01-26-765-020	B STREETS & ROADS OE		R		02/02/26	02/12/26	1GT1-D6HG-JNXP N	
9 INV# 1HVJ-7J6V-WC6C		\$56.43	6-01-26-772-020	B BUILDINGS & GROUNDS OE		R		02/02/26	02/12/26	1HVJ-7J6V-WC6C N	
10 INV# 17TK-LK47-Y1PH		\$279.00	6-01-20-708-021	B REVENUE ADMN TAX COLL OE		R		02/02/26	02/12/26	17TK-LK47-Y1PH N	
11 INV# 1JH6-PF7R-KYQF		\$13.99	6-01-26-772-020	B BUILDINGS & GROUNDS OE		R		02/02/26	02/12/26	1JH6-PF7R-KYQF N	
		<b>\$808.88</b>									
26-00103	02/09/26	SUPPLIES									
1 INV# 19WN-YYPR-67TD		\$132.40	6-01-26-772-020	B BUILDINGS & GROUNDS OE		R		02/09/26	02/12/26	19WN-YYPR-67TDN	
2 INV# 1XDJ-X69W-66XK		\$33.57	6-01-26-772-020	B BUILDINGS & GROUNDS OE		R		02/09/26	02/12/26	1XDJ-X69W-66XK N	
3 INV# 1XNY-4P93-3PXX		\$92.98	6-01-28-795-020	B RECREATION OE		R		02/09/26	02/12/26	1XNY-4P93-3PXX N	
4 INV# 1VFD-JH1X-GDMQ		\$309.96	6-01-28-795-020	B RECREATION OE		R		02/09/26	02/12/26	1VFD-JH1X-GDMQ N	
		<b>\$568.91</b>									
26-00117	02/11/26	SUPPLIES									
1 INV# 16MG-MY3W-N1RF		\$24.99	6-01-28-795-020	B RECREATION OE		R		02/11/26	02/12/26	16MG-MY3W-N1RFN	
2 INV# 1Y1P-F34K-6MHF		\$45.98	6-01-28-795-020	B RECREATION OE		R		02/11/26	02/12/26	1Y1P-F34K-6MHF N	
3 INV# 1J1C-HVKG-WT1N		\$39.47	6-01-28-795-020	B RECREATION OE		R		02/11/26	02/12/26	1J1C-HVKG-WT1NN	
		<b>\$110.44</b>									
<b>Vendor Total:</b>		<b>\$1,488.23</b>									
ASS01		ASSOC. OF MUNICIPAL ASSESSORS									
26-00110	02/10/26	2026 AMANJ DUES									
1 2026 AMANJ DUES		\$75.00	6-01-20-710-020	B TAX ASSESSOR OE		R		02/10/26	02/18/26		N
<b>Vendor Total:</b>		<b>\$75.00</b>									
AUTOZ005		AUTOZONE, INC.									
26-00037	01/12/26	INV#6450628839/6450631761									
1 BLOWER MOTOR/RESISTOR		\$49.89	6-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS		R		01/12/26	02/12/26	6450628839	N
2 CAR WASH LIQUID		\$12.60	6-01-26-772-020	B BUILDINGS & GROUNDS OE		R		01/12/26	02/12/26	6450631761	N
		<b>\$62.49</b>									
26-00093	02/02/26	SUPPLIES									
1 FUNNEL		\$6.85	6-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS		R		02/02/26	02/12/26	06450647377	N
2 INV 06450656771		\$95.61	6-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS		R		02/02/26	02/12/26	06450656771	N
3 INV 06450656909		\$60.45	6-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS		R		02/02/26	02/12/26	06450656909	N

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AUTOZ005	AUTOZONE, INC.	Account Continued										
		<u>\$162.91</u>										
26-00105	02/09/26	SUPPLIES										
1 TURN SIGNALS/BULBS		\$45.52	6-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	R		02/09/26	02/18/26	06450681102	N	
2 POWER DEGREASER/TURN SIGNAL		\$56.34	6-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	R		02/09/26	02/18/26	06450683048	N	
		<u>\$101.86</u>										
26-00119	02/11/26	DIESEL EXHAUST FLUID 550		B	VEHICLE MAINT-PUBLIC WORKS	R		02/11/26	02/18/26	06450689912	N	
1 DIESEL EXHAUST FLUID 550		\$18.42	6-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	R						
	<b>Vendor Total:</b>	<b>\$345.68</b>										
CEN07	CENTRAL JERSEY SECURITY											
26-00066	01/23/26	QTRLY MONITORING/PANIC BUTTONS										
1 QTRLY MONITORING/PANIC BUTTOI		\$321.00	5-01-26-772-020	B	BUILDINGS & GROUNDS OE	R		01/23/26	02/12/26		N	
	<b>Vendor Total:</b>	<b>\$321.00</b>										
CLE04	CLEARY GIACOBBE ALFIERI&JACOBS											
26-00111	02/11/26	LEGAL SERVICES- JANUARY										
1 LEGAL SERVICES- JANUARY		\$456.00	6-01-20-712-020	B	LEGAL SERVICES OE	R		02/11/26	02/12/26		N	
	<b>Vendor Total:</b>	<b>\$456.00</b>										
COREM005	CORE & MAIN LP											
25-00833	11/03/25	WATER METERS										
1 WATER METERS		\$1,850.00	5-05-55-500-021	B	WATER OPERATING OE	R		11/03/25	02/18/26		N	
26-00092	02/02/26	WATER METERS/GASKETS										
1 WATER METERS		\$1,120.00	6-05-55-500-021	B	WATER OPERATING OE	R		02/02/26	02/17/26		N	
2 GASKETS		\$2.16	6-05-55-500-021	B	WATER OPERATING OE	R		02/02/26	02/17/26		N	
	<b>Vendor Total:</b>	<b>\$1,122.16</b>										
DYNAS005	DYNASTY COMMERCIAL CLEANING											
26-00088	02/02/26	COM CENTER CLEANING JANUARY										
1 COM CENTER CLEANING JANUARY		\$1,092.40	6-01-26-774-020	B	COMMUNITY CENTER OE	R		02/02/26	02/12/26	118	N	
	<b>Vendor Total:</b>	<b>\$1,092.40</b>										
FIR16	FIREFIGHTER ONE											
26-00064	01/23/26	ANNUAL HYDROSTATIC TESTING										
1 ANNUAL HYDROSTATIC TESTING		\$900.10	6-01-25-749-020	B	FIRE DEPARTMENT OE	R		01/23/26	02/12/26	INV-00521917	N	



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JAM04	26-00025	1 ENVELOPES	JAMESBURG PRESS	01/12/26	ENVELOPES	\$165.00	5-01-31-834-020	B	OFFICE SUPPLIES		R		01/12/26	02/12/26		N
JAM04	26-00091	1 FIRE MARSHAL BUSINESS CARDS		02/02/26	FIRE MARSHAL BUSINESS CARDS	\$35.00	6-01-25-752-020	B	FIRE PREVENTION BUREAU OE		R		02/02/26	02/12/26		N
		<b>Vendor Total:</b>				<b>\$200.00</b>										
JCP01	26-00123	1 ACCT# 100 054 008 006	JCP&L	02/17/26	ACCT# 100 054 008 006	\$172.53	6-01-31-825-020	B	ELECTRICITY		R		02/17/26	02/17/26		N
		2 ACCT# 100 008 806 760				\$10.98	6-01-31-825-020	B	ELECTRICITY		R		02/17/26	02/17/26		N
		3 ACCT# 100 117 346 864				\$320.86	6-01-31-825-020	B	ELECTRICITY		R		02/17/26	02/17/26		N
		4 ACCT# 100 128 456 728				\$44.17	6-01-31-825-020	B	ELECTRICITY		R		02/17/26	02/17/26		N
		5 ACCT# 100 114 338 708				\$5.30	6-01-31-825-020	B	ELECTRICITY		R		02/17/26	02/17/26		N
		6 ACCT# 100 128 267 034				\$5.80	6-01-31-825-020	B	ELECTRICITY		R		02/17/26	02/17/26		N
		7 ACCT# 100 149 420 620				\$502.02	6-01-31-826-020	B	STREET LIGHTING		R		02/17/26	02/17/26		N
		<b>Vendor Total:</b>				<b>\$1,061.66</b>										
NAP02	26-00078	1 BATTERY FOR CHIEF CAR	JERSEY AUTO SUPPLY	02/02/26	BATTERY FOR CHIEF CAR	\$285.99	6-01-25-749-020	B	FIRE DEPARTMENT OE		R		02/02/26	02/17/26	026684	N
NAP02	26-00104	1 CORRECT BULBS FOR 450		02/09/26	CORRECT BULBS FOR 450	\$10.60	6-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS		R		02/09/26	02/12/26	027246	N
NAP02	26-00120	1 LIGHTS FOR 450		02/11/26	LIGHTS FOR 450	\$10.60	6-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS		R		02/11/26	02/18/26	027645	N
		<b>Vendor Total:</b>				<b>\$307.19</b>										
FRAG01	26-00065	1 UPS SHIPPING FOR TSI FIT TEST	JOE FRAGOSO	01/23/26	UPS SHIPPING FOR TSI FIT TEST	\$34.00	6-01-25-749-020	B	FIRE DEPARTMENT OE		R		01/23/26	02/12/26		N
		<b>Vendor Total:</b>				<b>\$34.00</b>										
MELIS005	26-00075	1 BALLOONS	MELISSA HALLERMAN	01/27/26	BALLOONS	\$27.51	6-01-28-795-020	B	RECREATION OE		R		01/27/26	02/18/26		N

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MELIS005			MELISSA HALLERMAN						Account Continued									
26-00082	02/02/26	1 CANVA- JAN/FEB 2026	CANVA- JAN/FEB 2026		\$25.90	6-01-20-120-020	B	MUNICIPAL CLERK OE			R		02/02/26	02/12/26			N	
26-00125	02/17/26	1 BALLOONS	BALLOONS		\$27.51	6-01-28-795-020	B	RECREATION OE			R		02/17/26	02/17/26			N	
		<b>Vendor Total:</b>			<b>\$80.92</b>													
MID17			MIDDLESEX COUNTY TREASURER															
26-00126	02/17/26	1 FUEL USAGE- JANUARY 2026	FUEL USAGE- JANUARY 2026		\$676.53	6-01-31-833-020	B	GASOLINE			R		02/17/26	02/17/26		CV-9-1-26	N	
		<b>Vendor Total:</b>			<b>\$676.53</b>													
MC101			Middlesex Cty Improvement Auth															
26-00101	02/09/26	1 CURBSIDE ASL- DECEMBER 2025	CURBSIDE ASL- DECEMBER 2025		\$4,115.40	5-01-43-786-020	B	MIDDLESEX CO RECYCLING PROGR					02/09/26	02/12/26		AR041503	N	
		2 BRUSH/LEAVES- DECEMBER 2025			\$212.61	5-01-43-786-020	B	MIDDLESEX CO RECYCLING PROGR					02/09/26	02/12/26		AR041485	N	
		<b>Vendor Total:</b>			<b>\$4,328.01</b>													
MCU01			Middlesex Cty Utilities Auth															
26-00100	02/09/26	1 DUMPING CHARGES- JANUARY 202	DUMPING CHARGES- JANUARY 2026		\$5,139.29	6-01-32-837-020	B	LANDFILL/DISPOSAL SOLID WASTE R					02/09/26	02/12/26			N	
		<b>Vendor Total:</b>			<b>\$5,139.29</b>													
MID10			MIDDLESEX WELDING SUPPLY, INC.															
26-00109	02/09/26	1 WELDING GAS	WELDING GAS		\$146.10	6-01-26-772-020	B	BUILDINGS & GROUNDS OE			R		02/09/26	02/12/26			N	
		<b>Vendor Total:</b>			<b>\$146.10</b>													
MONAR005			MONARCH ELECTRIC COMPANY															
26-00069	01/23/26	1 LIGHTS BORO HALL	LIGHTS BORO HALL		\$57.18	6-01-26-772-020	B	BUILDINGS & GROUNDS OE			R		01/23/26	02/12/26			N	
		<b>Vendor Total:</b>			<b>\$57.18</b>													
MOR01			MORTON SALT															
26-00055	01/20/26	1 BULK SALT 12/30/25	BULK SALT 12/30/25		\$1,000.00	5-01-26-765-020	B	STREETS & ROADS OE			R		01/20/26	02/17/26			N	
		2 BULK SALT 12/30/25			\$617.48	5-01-26-772-020	B	BUILDINGS & GROUNDS OE			R		01/20/26	02/17/26			N	





**BOROUGH OF HELMETTA**  
Bill List By Vendor Name

Vendor #	PO #	Item Description	Name	PO Date	Description	Amount	Charge Account	Acct Type	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
TRA04			TRAP ROCK INDUSTRIES LLC						Account Continued								
26-00067		1 COLD PATCH		01/23/26	COLD PATCH	\$203.40	6-01-26-765-020	B	STREETS & ROADS OE		R		01/23/26	02/12/26		8184447	N
			<b>Vendor Total:</b>			<b>\$203.40</b>											
TSI01			TSI INCORPORATED														
26-00108		1 CL-8030 CLEAN ADN CALIBRATE		02/09/26	CL-8030 CLEAN ADN CALIBRATE	\$1,481.06	6-01-25-749-020	B	FIRE DEPARTMENT OE		R		02/09/26	02/18/26		92023144	N
			<b>Vendor Total:</b>			<b>\$1,481.06</b>											
WBM01			W.B. MASON														
26-00076		1 LABEL TAPE		01/27/26	LABEL TAPE	\$30.89	6-01-20-120-020	B	MUNICIPAL CLERK OE		R		01/27/26	02/12/26			N
			<b>Vendor Total:</b>			<b>\$30.89</b>											
WATER005			WATER RESOURCE MANAGEMENT, INC														
25-00863		1 BACKUP OPERATOR- DECEMBER 21		11/10/25	BACKUP OPERATOR- DECEMBER 2025	\$300.00	5-05-55-500-021	B	WATER OPERATING OE		R		11/10/25	02/18/26			N
			<b>Vendor Total:</b>			<b>\$300.00</b>											
XTE01			XTEL COMMUNICATIONS														
26-00079		1 ACCT# 14428 (JANUARY)		02/02/26	ACCT# 14428 (JANUARY)	\$801.95	6-01-31-827-020	B	TELEPHONE COSTS		R		02/02/26	02/12/26		78950	N
			<b>Vendor Total:</b>			<b>\$801.95</b>											

**Total Purchase Orders: 60 Total P.O. Line Items: 98 Total List Amount: \$84,927.66 Total Void Amount: \$0.00**

BOROUGH OF HELMETTA  
Bill List By Vendor Name

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	5-01	\$50,765.45	\$0.00	\$50,765.45	\$0.00	\$0.00	\$50,765.45
WATER OPERATING FUND	5-05	\$2,187.00	\$0.00	\$2,187.00	\$0.00	\$0.00	\$2,187.00
	Year Total:	\$52,952.45	\$0.00	\$52,952.45	\$0.00	\$0.00	\$52,952.45
CURRENT FUND	6-01	\$24,056.96	\$0.00	\$24,056.96	\$0.00	\$0.00	\$24,056.96
WATER OPERATING FUND	6-05	\$1,307.95	\$0.00	\$1,307.95	\$0.00	\$0.00	\$1,307.95
SEWER OPERATING FUND	6-07	\$112.80	\$0.00	\$112.80	\$0.00	\$0.00	\$112.80
	Year Total:	\$25,477.71	\$0.00	\$25,477.71	\$0.00	\$0.00	\$25,477.71
GENERAL CAPITAL FUND	C-04	\$3,120.00	\$0.00	\$3,120.00	\$0.00	\$0.00	\$3,120.00
GRANT FUND	G-02	\$3,377.50	\$0.00	\$3,377.50	\$0.00	\$0.00	\$3,377.50
Total Of All Funds:		\$84,927.66	\$0.00	\$84,927.66	\$0.00	\$0.00	\$84,927.66

**BOROUGH OF HELMETTA  
COUNTY OF MIDDLESEX  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026-62**

**A RESOLUTION APPOINTING BRANDON BANDOY AS A FULL-TIME  
DEPARTMENT OF PUBLIC WORKS LABORER**

WHEREAS, the Borough of Helmetta has a need to fill a full-time position within the Department of Public Works; and

WHEREAS, Brandon Bandoy has been recommended as a qualified candidate for the position of Full-Time DPW Laborer; and

WHEREAS, the Mayor and Borough Council desire to appoint Brandon Bandoy to said position at the hourly rate specified herein.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Helmetta, County of Middlesex, State of New Jersey, that:

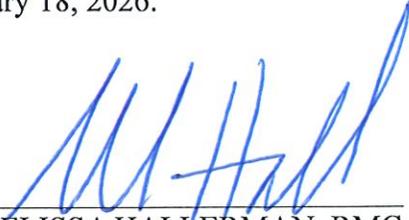
1. Brandon Bandoy is hereby appointed as a **Full-Time Department of Public Works Laborer** for the Borough of Helmetta.
2. The rate of pay for this position shall be **\$21.00 per hour**, in accordance with applicable Borough policies and agreements.
3. The effective start date of employment shall be **February 28, 2026**.
4. This appointment is subject to the completion of all required employment documentation and any applicable background checks.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to the Borough Clerk, Borough Administrator, and Department of Public Works for their records and implementation.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy			✓			
Dzingleski	✓		✓			
Reid		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 18, 2026.



MELISSA HALLERMAN, RMC

Municipal Clerk

**BOROUGH OF HELMETTA  
COUNTY OF MIDDLESEX  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026-63**

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF JENNIFER O'BRIEN AS  
ACCOUNT CLERK FOR THE UTILITY AND TAX DEPARTMENT**

WHEREAS, the Borough of Helmetta has determined that there is a need for clerical and accounting support within the Utility and Tax Department; and

WHEREAS, Jennifer O'Brien possesses the qualifications and experience necessary to perform the duties of Account Clerk; and

WHEREAS, the Mayor and Borough Council desire to appoint Jennifer O'Brien to the position of Account Clerk for the Utility and Tax Department on a part-time basis;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Helmetta, County of Middlesex, State of New Jersey, that:

1. Jennifer O'Brien is hereby appointed as **Account Clerk for the Utility and Tax Department**, effective **February 9, 2026**.
2. Compensation for this position shall be at a rate of **\$25.00 per hour**, not to exceed **thirty (30) hours per week**.
3. This appointment shall be subject to all applicable Borough policies, procedures, and any required employment documentation.

BE IT FURTHER RESOLVED that the Borough Clerk is authorized to take any and all actions necessary to effectuate this resolution.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy			✓			
Dzingleski	✓		✓			
Reid		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 18, 2026.



MELISSA HALLERMAN, RMC

Municipal Clerk

**BOROUGH OF HELMETTA  
COUNTY OF MIDDLESEX  
STATE OF NEW JERSEY**

**RESOLUTION 2026-64**

**A RESOLUTION AMENDING THE STANDARD CONTRACT FOR THE RENTAL OF  
THE HELMETTA COMMUNITY CENTER**

WHEREAS, the Borough of Helmetta owns and operates the Helmetta Community Center for the use and benefit of the public; and

WHEREAS, the Borough has established rules, regulations, and policies governing the rental and use of the Helmetta Community Center; and

WHEREAS, the Borough Council has reviewed a proposed standard form of contract to be used for all future rentals of the Helmetta Community Center; and

WHEREAS, the Borough Council desires to approve said standard contract to ensure consistency, accountability, and compliance with applicable laws and Borough policies;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Helmetta, County of Middlesex, State of New Jersey, as follows:

1. The standard form of contract for the rental of the Helmetta Community Center is hereby approved for use with all future renters.
2. The Mayor and Borough Clerk are hereby authorized to execute said approved standard contract with individual renters, as applicable, subject to compliance with all Borough rules, regulations, and policies governing use of the Helmetta Community Center.
3. This Resolution shall take effect immediately upon adoption.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy			✓			
Dzingleski	✓		✓			
Reid		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 18, 2026.



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MELISSA HALLERMAN, RMC

Municipal Clerk



## COMMUNITY CENTER RENTAL AGREEMENT

**Contract, rental, and deposit fees are to be returned no later than five business days after reserving.** Certificate of liability insurance must be received no later than fourteen days prior to the event. They can be mailed to Borough of Helmetta, 51 Main Street, Helmetta, NJ 08828 or dropped off at this address (there is a locked mailbox on the exit side of the building, near the steps).

**WHEREAS** the Borough of Helmetta (hereinafter referred to as the "Landlord" is the owner of certain premises located at 1 Brookside Place in the Borough of Helmetta, County of Middlesex, State of New Jersey; and known as the Helmetta Community Center, and

**WHEREAS** the undersigned (hereinafter referred to as the "Tenant") desires to rent the above-described facility.

**NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS AND PROMISES CONTAINED HEREIN, IT IS HEREBY AGREED AS FOLLOWS:**

1. **PREMISES.** The Tenant agrees to rent from the Landlord and the Landlord agrees to rent to the Tenant that portion of the Helmetta Community Center located at the above specific address.
2. **TERM.** The rental agreement commences at \_\_\_\_\_ o'clock \_\_\_\_\_ m. on the \_\_\_\_\_ day of \_\_\_\_\_ 2026 and terminates at \_\_\_\_\_ o'clock \_\_\_\_\_ m. on the \_\_\_\_\_ day of \_\_\_\_\_ 2026. (Rental is for 4 hours plus 3 hours for decorating). The Center will be open three (3) hours prior for set-up \_\_\_\_\_ o'clock \_\_\_\_\_ m.  
Type of Event to be held \_\_\_\_\_  
Approximate number of people attending \_\_\_\_\_
3. **RENT & DEPOSIT.** The Tenant agrees to pay \$ \_\_\_\_\_ as rent for the time period specified above. *Tenant shall pay the total rent upon execution of this rental agreement.*

In addition to the rental specified above, Tenant shall deposit the sum of Five Hundred Dollars (\$500.00) with Landlord at the time of execution of this agreement as security for the faithful execution of the above specified covenants. At the conclusion of the event, if the premises are undamaged and returned to the Landlord in a clean and orderly state, the security deposit will be refunded to Tenant.

4. END OF EVENT. It is the responsibility of the lessee to clean and vacate the premises within **NINETY MINUTES (90)** after the end of the event. It is the responsibility and obligation of the Lessee to vacate the premises and leave it in good condition, free of trash and debris. In the event the Lessee violates the provisions of this Agreement, the Borough reserves to itself the right to declare the Lessee's deposit forfeit and to pursue any and all legal remedies available to it to collect all costs and expenses incurred by the Borough to clean the property; including but not limited to the costs of cleaning, trash removal and disposition, legal expenses, police, and public service costs and expenses.

5. EXTRA HOURS. The hall rental fee is for four hours. All events must be over by 10:00 p.m. If you would like your event to be held longer than four hours and want to start earlier, the fee is \$100.00 per each hour.

6. USE OF PROPERTY. The Tenant may use the subject premises for the limited time set forth above. All uses of the property must be lawful and in compliance with all applicable rules, regulations, and ordinances of the Borough of Helmetta, County of Middlesex, State of New Jersey.

7. HOLD HARMLESS AND INDEMNIFICATION AGREEMENT.

The Tenant, its guests and invitees shall hold the Landlord harmless from and indemnify the Landlord against any and all claims arising out of or in connection with and in the course of the social activity or event sponsored or conducted by the Tenant. In the event that any lawsuit, claim, or demand is asserted against the Landlord as a result of the activities of Tenant its guests and invitees during the course of the agreement, Tenant shall be responsible for all legal fees, costs, judgments and assessments arising there from which may be attributable to the Landlord.

8. CARE OF THE PROPERTY. The Tenant has examined the Property, including all facilities, furniture, fixtures, and appliances, and is satisfied with its present condition. The Tenant agrees to maintain the property in as good condition as it is at the start of this lease period, except for ordinary wear and tear. The Tenant must pay for all repairs, replacements and damages caused by the act or negligence of the Tenant or Tenants guests and invitees. The Tenant will remove all of Tenant's property at the end of the lease period and will take out the trash at the premises at the conclusion of the rental period. *Any property or food that is left becomes the property of the Landlord and may be thrown out.* (If something is damaged upon your arrival at the center, please call 732-521-4946 ext.110; leave a message telling your name, time of call and damage found).

9. NO SMOKING. The premises is a smoke free facility and Tenant shall not allow any of its guests or invitees to smoke cigars, cigarettes, pipes, tobacco or vape products of any nature whatsoever in the subject premises.

10. ALCOHOLIC BEVERAGES. The Landlord assumes no responsibility whatsoever for any person who consumes alcoholic beverages in or about the subject premises during the period of this lease. The Tenant shall provide the Landlord with a certificate of insurance for any event at which Tenant, its guests or invitees intends to serve distribute or consume alcoholic beverages.

11. CLEAN UP. All trash shall be put in garbage bags and placed in the dumpster outside at the rear of the building.

12. SUPPLIES. It will be your responsibility to take home at the end of your event all catering supplies, centerpieces, etc. We will not be held responsible for any items left behind. Please take home all items in the refrigerator and/or freezer.

13. INSURANCE REQUIRED. The Tenant, at Tenant's own cost and expense, will obtain or provide and keep in full force for the benefit of the Landlord, during the term hereof, general public liability insurance, insuring the Landlord against all liability or claims of liability arising out of, occasioned by, or resulting from any accident or otherwise in or about the premises for injuries to persons or property. The insurance policy will be with companies authorized to do business in the State of New Jersey and will be delivered to the Landlord, together with proof of payment prior to fourteen days of the commencement of the term hereof.

14. We have twenty round 60" tables and 160 chairs. We have five 6-foot-long tables and three 8-foot-long tables. In the kitchen we have a refrigerator, freezer, microwave, and coffee pot for use. The stove can be used to heat food up but not to cook and prepare it there.

15. CANCELLATION POLICY. If the event is cancelled less than 30 days prior to the event, the rental deposit will be forfeited unless other arrangements have been made with the Helmetta Business Administrator.

16. WEATHER, EMERGENCY, OR MUNICIPAL CANCELLATION. The Borough reserves the right, in its sole discretion, to cancel or postpone a scheduled event due to weather conditions, emergency situations, public safety concerns, damage to the facility, governmental orders, or other circumstances beyond the Borough's reasonable control that render the premises unsafe, inaccessible, or unavailable for use. In the event of such cancellation by the Borough, the Tenant shall be entitled to reschedule the event for one alternate date, subject to facility availability, within three hundred sixty-five (365) calendar days of the original scheduled event date. All payments made shall be applied to the rescheduled date. If the Tenant elects not to reschedule within the 365-day period, or if the Tenant fails to secure an alternate date within that timeframe, the Tenant shall forfeit any right to rescheduling, and the Borough shall have no further obligation to refund or credit rental fees, except for the return of the security deposit provided no damages or costs have been incurred by the Borough. The Borough shall not be liable for any consequential, incidental, or indirect damages arising from such cancellation or postponement.

17. FORCE MAJEURE. The Borough shall not be deemed in default of this Agreement for any failure or delay in performance resulting from acts of God, fire, flood, severe weather, war, terrorism, governmental orders, labor disputes, utility failures, pandemics, or other causes beyond the Borough's reasonable control.

**PLEASE BE SURE TO READ AND FOLLOW THE DIRECTIONS ON  
HOW TO TURN ON THE OVEN. THE INSTUCTIONS ARE  
WRITTEN ABOVE THE STOVE.**

AGREED TO AND READ BY TENANT:

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_

EMAIL \_\_\_\_\_

DATE \_\_\_\_\_

**RESOLUTION 2026-65  
BOROUGH OF HELMETTA  
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY**

**A RESOLUTION AUTHORIZING AN HOURLY WAGE INCREASE FOR A  
DEPARTMENT OF PUBLIC WORKS LABORER**

WHEREAS, the Borough of Helmetta employs Chris Koenig as a Laborer in the Department of Public Works; and

WHEREAS, the Mayor and Borough Council recognize the value of Mr. Koenig's service, performance, and continued contributions to the operations of the Department of Public Works; and

WHEREAS, the Mayor and Borough Council deem it appropriate to adjust the hourly rate of pay for said employee; and

WHEREAS, sufficient funds are available within the current municipal budget to support this adjustment.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Helmetta, County of Middlesex, State of New Jersey, that the hourly rate of pay for Department of Public Works Laborer Chris Koenig is hereby increased to \$23.00 per hour, effective March 1, 2026.

BE IT FURTHER RESOLVED that the Borough Clerk, Borough Administrator, and Chief Financial Officer are hereby authorized to take all necessary action to implement this resolution.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy			✓			
Dzingleski	✓		✓			
Reid		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 18, 2026.

  
\_\_\_\_\_

MELISSA HALLERMAN, RMC

Municipal Clerk

**RESOLUTION  
2026-66**

**RESOLUTION AUTHORIZING REIMBURSEMENT TO REGENCY WALK  
HOMEOWNERS ASSOCIATION PURSUANT TO N.J.S.A. 40:67-23.2 et seq., AS  
AMENDED, FOR THE YEAR 2025**

**WHEREAS**, Regency Walk Homeowners Association (the "Association") is a qualified private community pursuant to Chapter 299, Public Law 1989, as amended (the "Law"); and

**WHEREAS**, the Borough of Helmetta is required to reimburse the Association for certain municipal services pursuant to the Law; and

**WHEREAS**, if the Borough provides reimbursement to the Association for certain municipal services, the reimbursement shall not exceed the amount that the Borough would have expended to provide the equivalent services; and

**WHEREAS**, the Borough and the Association entered into an Agreement around March 17, 2004 establishing the reimbursement procedure for covered municipal services; and

**WHEREAS**, the Association submitted bills from Jersey Central Power & Light for street lighting for the year 2025 in the amount of \$3,494.22; and

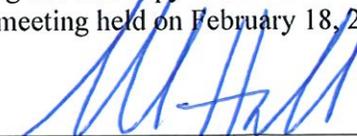
**WHEREAS**, the Public Works Supervisor has determined that, under the Borough's agreements in place for 2025, it would have cost the Borough \$1,470.88 to perform comparable leaf recycling services & snow removal.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Helmetta that the Chief Financial Officer be and is hereby authorized to issue a check in the amount of \$4,042.64 to Regency Walk Homeowners Association representing 2025 street light reimbursement of \$3,494.22 and leaf recycling and snow removal reimbursement of \$1,470.88.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski						
Bohinski						
Duffy						
Dzingleski	✓					
Reid		✓				

**CERTIFICATION**

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 18, 2026.

  
 \_\_\_\_\_  
 MELISSA HALLERMAN, RMC  
 Municipal Clerk

**RESOLUTION  
2026-67**

**TRANSFER OF APPROPRIATION RESERVES**

**WHEREAS**, various 2025 bills have been presented for payment this year, which bills were not covered by order number and/or recorded at the time of transfers between the 2025 Budget Appropriations in the last two months of 2025; and

**WHEREAS**, N.J.S.A. 40A:4-59 provides that all unexpected balances carried forward at the close of the year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contract incurred during the previous fiscal year, and allow transfers to be made from unexpended balances which are expected to be insufficient during the first three months of the succeeding year;

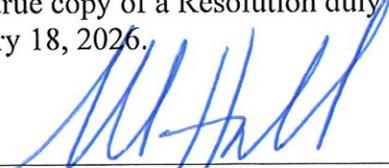
**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Helmetta that the transfers in the amount of be made between the Budget Appropriation Reserves as follows:

	From	To
Legal Services	\$3,500.00	
Streets& Roads S&W	\$5,600.00	
Liability Insurance		\$ 9,100.00

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy			✓			
Dzingleski	✓		✓			
Reid		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 18, 2026.

  
 \_\_\_\_\_  
 MELISSA HALLERMAN, RMC  
 Municipal Clerk

**RESOLUTION  
#2026-68**

**RESOLUTION AUTHORIZING REIMBURSEMENT TO HEATHER GLEN  
CONDOMINIUM ASSOCIATION PURSUANT TO CHAPTER 299, PUBLIC LAW  
1989, AS AMENDED, FOR THE YEAR 2025**

**WHEREAS**, Heather Glen Condominium Association (the "Association") is a qualified private community pursuant to Chapter 299, Public Law 1989, as amended (the "Law"); and

**WHEREAS**, the Borough of Helmetta is required to provide to reimburse the Association for certain municipal services pursuant to the Law; and

**WHEREAS**, if the Borough provides reimbursement to the Association for certain municipal services, the reimbursement shall not exceed the amount that the Borough would have expended to provide the equivalent services; and

**WHEREAS**, the Borough and the Association entered into an Agreement dated June 23, 1994 providing for the reimbursement procedure for covered municipal services; and

**WHEREAS**, RCP Management Company, on behalf of the Association, submitted bills from Interstate Waste Services, Inc. for garbage and recycling services for the year 2025 in the amount of \$71,861.28, which represents garbage and recycling pickup at twice the frequency of the Borough pickup; and

**WHEREAS**, the Chief Finance Officer has determined that the cost that would have been paid by the Association if they had the same level of service provided by the Borough to be \$104,477.37 and

**WHEREAS**, the Chief Finance Officer has determined that, under the Borough's agreements in place for 2025, it would have cost the Borough approximately \$ 35,930.64 to provide equivalent services; and

**WHEREAS**, RCP Management Company, on behalf of the Association, submitted bills from Jersey Central Power & Light for street lighting for the year 2025 in the amount of \$ 8,595.54 and

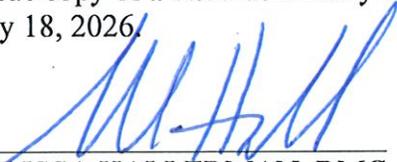
**WHEREAS**, the Borough is responsible for forty percent (40%) of the street lighting bill as certain of the lights illuminate private parking areas.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Helmetta that the Chief Financial Officer be and is hereby authorized to issue a check in the amount of thirty nine thousand three hundred sixty-eight dollars and eighty-six cents (\$ 39,368.86) to Heather Glen Condominium Association representing 2025 garbage reimbursement of thirty-five thousand nine hundred thirty dollars and sixty-four cents (\$ 35,930.64) and 2025 street light reimbursement of three thousand four hundred thirty-eight dollars and twenty-two cents (\$ 3,438.22).

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy			✓			
Dzingleski	✓		✓			
Reid		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 18, 2026.

  
 \_\_\_\_\_  
 MELISSA HALLERMAN, RMC  
 Municipal Clerk

**BOROUGH OF HELMETTA**

**MIDDLESEX COUNTY, NEW JERSEY**

**RESOLUTION NO. 2026-69**

**RESOLUTION AUTHORIZING EXECUTION OF A COMMUNITY DEVELOPMENT  
BLOCK GRANT (CDBG) SUBGRANT AGREEMENT WITH THE MIDDLESEX  
COUNTY BOARD OF COUNTY COMMISSIONERS FOR PROGRAM YEAR 2025  
FUNDING**

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WHEREAS, the Middlesex County Board of County Commissioners will be approving and authorizing the submission of an Action Plan for the Use of Funds for Program Year 2025 to the U.S. Department of Housing and Urban Development (HUD) on February 19, 2026; and

WHEREAS, said Action Plan included projected funding for various projects submitted by the Borough of Helmetta; and

WHEREAS, the U.S. Department of Housing and Urban Development has accepted the County's Consolidated Plan and Action Plan for Program Year 2025; and

WHEREAS, the Borough of Helmetta has been awarded \$35,000.00 in Program Year 2025 Community Development Block Grant (CDBG) funds for the following activity:

<b>Activity Name</b>	<b>HUD Activity Category</b>	<b>Funding Amount</b>
Sidewalk ADA Compliance	Public Facilities	\$35,000.00

WHEREAS, the Borough of Helmetta desires to enter into a Subgrant Agreement with the County for the administration and implementation of the above-referenced project;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Helmetta, County of Middlesex, State of New Jersey, as follows:

---

**1. Authorization to Execute Agreement**

The Mayor is hereby authorized and directed to execute, and the Borough Clerk to attest, a Community Development Block Grant Subgrant Agreement with the Middlesex County Board of County Commissioners for Program Year 2025 funding in the total amount of \$35,000.00 for the Sidewalk ADA Compliance project, together with any and all necessary attachments, certifications, and related documents.

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## **2. Scope of Services**

The Borough shall administer the Sidewalk ADA Compliance project in accordance with the approved Activity Description (Attachment A of the Subgrant Agreement). Funds shall be used solely for eligible Public Facilities activities as defined by HUD regulations and the Agreement.

Revisions to the project description may be made by mutual consent of the County and the Borough, provided that the category of beneficiaries, basic purpose of the project, project location, and HUD activity category remain unchanged unless formally amended.

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## **3. Time of Performance**

Project implementation shall commence upon full execution of the Subgrant Agreement and shall proceed in accordance with the schedule established therein.

All CDBG funds must be expended within twenty-four (24) months of July 1, 2025, with a deadline of June 30, 2027, unless an extension is granted by the County.

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## **4. Compensation**

The total compensation payable under the Subgrant Agreement shall not exceed \$35,000.00. Payments shall be made upon submission of properly documented Middlesex County vouchers and in accordance with County procedures and Board approval schedules.

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## **5. Reporting and Recordkeeping**

The Borough agrees to:

- Maintain all records as required under 24 CFR Part 570, 2 CFR Part 200, and all applicable HUD regulations;
- Submit quarterly progress reports and annual audits as required by the Middlesex County Division of Housing, Community Development & Social Services;
- Maintain financial documentation demonstrating allowable, reasonable, and eligible costs;
- Retain all records for a minimum of four (4) years following final reporting, or longer if required by regulation.

Failure to maintain current reports may result in withheld payments.

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## **6. Compliance with Federal and State Requirements**

The Borough agrees to comply with all applicable federal, state, and local laws and regulations including, but not limited to:

- 24 CFR Part 570 (CDBG Regulations)
- 2 CFR Part 200 (Uniform Administrative Requirements)
- Davis-Bacon Act
- Section 3 of the Housing and Urban Development Act of 1968
- Title VI of the Civil Rights Act of 1964
- Fair Housing Act
- Section 504 of the Rehabilitation Act of 1973
- Americans with Disabilities Act
- Executive Order 11246 (Equal Employment Opportunity)
- National Environmental Policy Act (as applicable)
- Flood Disaster Protection Act
- Lead-Based Paint Regulations (24 CFR Part 35)
- Clean Air Act and Federal Water Pollution Control Act

The Borough further agrees to comply with all General Terms and Conditions, insurance requirements, procurement standards, audit requirements, and program income requirements as set forth in Attachments B and C of the Subgrant Agreement.

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## **7. Indemnification and Insurance**

The Borough shall indemnify and hold harmless Middlesex County, its agents, servants, and employees from any and all liability arising out of activities performed under the Subgrant Agreement and shall maintain all required insurance coverage as specified therein.

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## **8. Citizen Participation**

The Borough shall comply with the Middlesex County Consolidated Plan Citizen Participation Plan and ensure appropriate public participation in the implementation of the project.

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## **9. Termination and Program Cancellation**

The Subgrant Agreement may be terminated in accordance with its terms, including termination due to failure to comply with Agreement provisions, failure to timely expend funds, or discontinuation of federal funding.

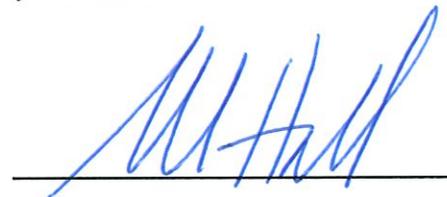
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BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon final passage and publication according to law.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy			✓			
Dzingleski	✓		✓			
Reid		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 18, 2026.



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MELISSA HALLERMAN, RMC

Municipal Clerk

**RESOLUTION**

**#2026-70**

**TEMPORARY EMERGENCY APPROPRIATION #1**

**WHEREAS**, in the normal operation of the business of the Borough of Helmetta, it will be necessary for making contract, commitments, and payment prior to the adoption of the regular 2026 budget for the Borough of Helmetta; and

**WHEREAS**, revised Statue 40A:4-19 of the State of New Jersey provides that the Governing Body of any municipality may make the temporary appropriation to provide for any contracts, commitments, or payments to be made between the beginning of the budget year and the adoption of the final budget: and

**WHEREAS**, the date of the resolution is within the first thirty (30) days of the January 2026; and

**WHEREAS**, the total amount of appropriations hereunder of \$39,500.00 does not exceed the twenty-six and one quarter percent (26.25%) of the total budget appropriations of the Borough of Helmetta for 2025, exclusive of any 2026 appropriation made for the debt services, capital improvement fund and public assistance, and exclusive of 2026 debt services appropriation.

**NOW, THEREFORE, BE IT RESOLVED**, that the following temporary budget for the Borough of Helmetta for the year 2026 be adopted, and a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer for their records.

<b>CURRENT FUND</b>		
6-01-25-749-020	Fire OE	\$10,000.00
6-01-26-744-020	Community Center OE	\$1,000.00
6-01-26-772-020	Buildings & Grounds OE	\$10,000.00
6-01-27-788-020	Animal Control OE	\$500.00
6-01-28-795-020	Recreation OE	\$3,000.00
6-01-31-829-020	Natural Gas	\$4,000.00
6-01-31-831-020	Postage	\$2,000.00
6-01-31-833-020	Gasoline	\$2,000.00
6-01-31-834-020	Office Supplies	\$1,000.00
6-01-36-845-015	Social Security	\$4,000.00
<b>TOTAL CURRENT FUND</b>		<b>\$37,500.00</b>

<b>WATER UTILITY FUND</b>		
6-05-55-500-010	Water Operating S&W	\$10,000.00
<b>TOTAL WATER UTILITY FUND</b>		<b>\$10,000.00</b>
<b>SEWER UTILITY FUND</b>		
6-07-55-500-010	Sewer Operating S&W	\$10,000.00
<b>TOTAL SEWER UTILITY FUND</b>		<b>\$10,000.00</b>
<b>GRAND TOTAL</b>		<b>\$39,500.00</b>

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy			✓			
Dzingleski	✓		✓			
Reid		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 18, 2026.



MELISSA HALLERMAN, RMC

Municipal Clerk

**BOROUGH OF HELMETTA**

*Tina McDermott*

**REPORT OF THE TAX COLLECTOR**

**TINA MCDERMOTT  
TAX COLLECTOR**

**MONTH OF: JANUARY**

**DATED: 2/3/2026**

TAXES	2025	7,340.25
TAXES	2026	122,298.82
TAXES	2027	

**ADJUSTMENTS**  
TRANSFER OVERPAY -9,206.65

INTEREST 221.40

(9,206.65)

RECORDING FEES  
LIEN SEARCH FEES  
LIEN REDEMPTION  
DUPLICATE CERT  
DUPLICATE BILL  
TAX SALE PREMIUMS

1,550.18

**CLOSING BALANCES**

	DEBIT	CREDIT	NET
2025	0.00	61,554.19	61,554.19
2026	(8,455.28)	3,152,249.27	3,143,793.99
2027	0.00	0.00	0.00
			<u>3,205,348.18</u>

**TOTAL**  
131,455.65

**TAX COLLECTORS TRUST**

<u>DATE</u>	<u>CK#</u>	<u>SOURCE</u>	<u>DEBITS</u>	<u>CREDITS</u>
12/31/2025				142,256.60

1/31/2026		interest paid		12.25
			0.00	12.25

**TOTAL AS PER 1/31/26 BANK STATEMENT 142,268.85**



Range of Block: First to Last      Range of Util Accounts: First to Last  
 Lot:  
 Qual:  
 Range of Codes: First to Last      Range of Years: First to 2027      Range of Periods: 1 to 12  
 Range of Batch Ids: First to Last      Range of Dates: 01/01/26 to 01/31/26  
 Range of Reference #: First to Last      Range of Sections: First to Last      Name to Print: Bill To  
 Range of Spec Tax Codes: First to Last      Print Ref Num: N      Print Utility w/Block/Lot/Qual: N  
 Payment Type Includes:      Tax: Y      Sp Charges: Y      Lien: Y      Sp Assmnt: Y      Water: N      Sewer: N  
    Voucher Agency: N      Animal: N  
    Misc: N  
 Payment Method Includes:      Cash: Y      Check: Y      Credit: Y      Voucher: N  
    Range of Installment Due Dates: First to Last  
 Print Only Miscellaneous w/Block/Lot/Qual: N      Sort Miscellaneous Payments by Block/Lot/Qual/Utility Account: N  
 Print Only Miscellaneous w/Utility Id: N

Code Description	Count	Arrears/Other	Principal			Interest	Total
			2025	2026	2027		
001 Property Taxes	90	0.00	6,762.29	122,298.82	0.00	205.54	129,266.65
008 Year End Penalty	1	0.00	577.96	0.00	0.00	15.86	593.82
Tax Payments	91	0.00	7,340.25	122,298.82	0.00	221.40	129,860.47
LLR Lien Redemption	11	1,524.97	0.00	0.00	0.00	25.21	1,550.18
REC Recording Fees	1	45.00	0.00	0.00	0.00	0.00	45.00
Lien Payments	12	1,569.97	0.00	0.00	0.00	25.21	1,595.18
Payments Total:	103	1,569.97	7,340.25	122,298.82	0.00	246.61	131,455.65
Cash O/S Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
NSF Reversals Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
Total:	103	1,569.97	7,340.25	122,298.82	0.00	246.61	131,455.65

Total Cash: 0.00  
 Total Check: 124,432.09  
 Total Credit: 7,023.56

Range: Block: First to Last Bill Year Range: 2025 to 2026 Adjust Code Range: First to Last  
 Lot: Bill Period Range: 1 to 4 Name/Location To Print: Owner Name  
 Qual: Date Range: 01/01/26 to 01/31/26 Page Break After Totals: N  
 System Date Range: 01/01/26 to 01/31/26 Include Adjustment Type: All  
 Include: Tax: Y Sp Charges: Y Lien: Y Special Assessment: Y

Code	Description	Count	Principal	Install Int	Interest	Total	Ded Count
Total for Year 2025							
063	Transfer Overpayment	<u>9</u>	<u>9,206.65</u>	<u>0.00</u>	<u>0.00</u>	<u>9,206.65</u>	<u>0</u>
		9	9,206.65	0.00	0.00	9,206.65	0
Total for Year 2026							
063	Transfer Overpayment	<u>13</u>	<u>9,206.65-</u>	<u>0.00</u>	<u>0.00</u>	<u>9,206.65-</u>	<u>0</u>
		13	9,206.65-	0.00	0.00	9,206.65-	0
Totals for All Years:							
063	Transfer Overpayment	<u>22</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>
		22	0.00	0.00	0.00	0.00	0

Range: Block: First to Last Property Class Range: First to Last Include Zero Balances: Y  
 Lot: Bill Year Range: 2026 to 2026 Include Prior Yr/Prd In Balance: Y  
 Qual: Bill Period Range: 1 to 4 Direct Withdraw Accounts Only: N  
 As Of Date: 01/31/26 Assessed Value/SPTX Code Year: 2026  
 skip Exclude From Tax Sale Accounts: N

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	1,672,203.76	1,672,198.84	0.00	0.00	3,344,402.60
Added/Omitted	3,883.59	3,883.54	0.00	0.00	7,767.13
Other Billing	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Prin)	9,206.65-	0.00	0.00	0.00	9,206.65-
Payments (Prin)	168,416.61	26,591.47	4,161.01	0.00	199,169.09
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	1,498,464.09	1,649,490.91	4,161.01-	0.00	3,143,793.99
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	1,498,464.09	1,649,490.91	4,161.01-	0.00	3,143,793.99
Payments (Intr)	0.00	0.00	0.00	0.00	0.00
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 61,554.19  
 Current Balance: 3,143,793.99  
 Total Balance: 3,205,348.18

2026 DEDUCTIONS

Number of Accts:	1026	Senior Citizen	4
Land Value:	84,178,500	Disabled Person	3
Improvement Value:	141,401,100	Surviving Spouse	0
Limited Exemptions:	0	Veteran	29
Net Taxable Value:	225,579,600	Widow of Veteran	7

NOTE: Zero balance accounts ARE included on the total pages.

072	State Tax Appeal	0.00	0.00	0.00	
073	Lien - Establish New	0.00	0.00	0.00	
074	Lien - Transfer O.B.	0.00	0.00	0.00	
075	Arrears - Transfer	0.00	0.00	0.00	
076	6% Penalty	0.00	0.00	0.00	
077	Lien Estab New Pnlty	0.00	0.00	0.00	
078	Lien Trnf Exst Pnlty	0.00	0.00	0.00	
079	Arrears Trnsfr Pnlty	0.00	0.00	0.00	
080	Credit Interest	0.00	0.00	0.00	
081	POST WRONG PROP	0.00	0.00	0.00	
082	TRANSFER PAYMENT	0.00	0.00	0.00	
083	Charge Interest	0.00	0.00	0.00	
084	100% DIS VET EXEMPT	0.00	0.00	0.00	
085	Transf to Water/Sewr	0.00	0.00	0.00	
086	NSF CHECK	0.00	0.00	0.00	
087	Transfer Balance	0.00	0.00	0.00	
088	LIENHOLDER PAYMENT	0.00	0.00	0.00	
090	SPECIAL CHARGE	0.00	0.00	0.00	
091	LIEN - SP CHRG MISC	0.00	0.00	0.00	
152	Senior Chargeback	0.00	0.00	0.00	0
156	Disabled Chargeback	0.00	0.00	0.00	0
158	SSP Chargeback	0.00	0.00	0.00	0
HB	HOMESTEAD BENEFIT	0.00	0.00	0.00	
HR	HOMESTEAD REBATE	0.00	0.00	0.00	
MIS	MISC	0.00	0.00	0.00	
RVR	RVRSL ADJ	0.00	0.00	0.00	
		<u>0.00</u>	<u>9,206.65-</u>	<u>9,206.65-</u>	<u>0</u>
	TOTAL ADJUSTMENTS				<u>9,206.65-</u>
	BALANCE 2026/1 - 2026/4				
	Credit Balances			8,455.28-	
	Debit Balances			<u>3,152,249.27</u>	
	TOTAL BALANCE 2026/1 - 2026/4				<u><u>3,143,793.99</u></u>

BOROUGH OF HELMETTA  
2025  
 DELINQUENT TAXES AS OF:

1/31/26

2025 \$ SOLD AT 2025 TAX SALE

CREDIT BALANCE (9,206.65)

<u>2026</u>		Cash Recpts	adj	
DECEMBER				<u>68,894.44</u>
JANUARY	68,894.44	(7,340.25)		61,554.19
FEBRUARY	61,554.19			61,554.19
MARCH	61,554.19			61,554.19
APRIL	61,554.19			61,554.19
MAY	61,554.19			61,554.19
JUNE	61,554.19			61,554.19
JULY	61,554.19			61,554.19
AUGUST	61,554.19			61,554.19
SEPTEMBER	61,554.19			61,554.19
OCTOBER	61,554.19			61,554.19
NOVEMBER	61,554.19			61,554.19
BALANCE				\$ <u>61,554.19</u>

Range: Block: First to Last Property Class Range: First to Last Print Balances Greater Than: 0.00  
 Lot: Bill Year Range: 2025 to 2025 Include Prior Yr/Prd In Balance: N  
 Qual: Bill Period Range: 1 to 4 Include Interest Through: 01/31/26  
 As Of Date: 01/31/26 Assessed Value/SPTX Code Year: 2025 Include Tax Sp Charges: N  
 Include Utility Due As Of 01/31/26: N Include Other Special Charges: N  
 Include PILOT Due As Of 01/31/26: N  
 Skip Exclude From Tax Sale Accounts: N

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	53,309.29	53,309.16	58,632.18	58,631.98	223,882.61
Added/Omitted	0.00	0.00	0.00	243.72	243.72
Other Billing	0.00	0.00	250.00	785.55	1,035.55
Balance Adjustments (Prin)	0.00	2,042.72	2,042.72	0.00	0.00
Payments (Prin)	47,070.21	47,646.99	42,020.82	26,291.71	163,029.73
Payments (Pnlt)	0.00	0.00	0.00	577.96	577.96
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	6,239.08	7,704.89	14,818.64	32,791.58	61,554.19
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	6,239.08	7,704.89	14,818.64	32,791.58	61,554.19
Payments (Intr)	916.00	418.52	317.10	184.86	1,836.48
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 0.00  
 Current Balance: 61,554.19  
 Total Per Diem Interest: 3,637.80  
 Total Balance: 65,191.99

2025 DEDUCTIONS

Number of Accts:	35	Senior Citizen	0
Land Value:	2,983,100	Disabled Person	1
Improvement Value:	3,316,300	Surviving Spouse	0
Limited Exemptions:	0	Veteran	0
Net Taxable Value:	6,299,400	Widow of Veteran	0

NOTE: Balance includes Bill Year/Period Range Only.  
 NOTE: Per Diem Interest is included for Bill Year/Period Range Only.

Range: Block: First to Last Property Class Range: First to Last Include Zero Balances: Y  
 Lot: Bill Year Range: 2025 to 2025 Include Prior Yr/Prd In Balance: Y  
 Qual: Bill Period Range: 1 to 4 Direct Withdraw Accounts Only: N  
 As Of Date: 01/31/26 Assessed Value/SPTX Code Year: 2025  
 Skip Exclude From Tax Sale Accounts: N

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	1,585,615.40	1,585,611.11	1,753,205.04	1,753,199.59	6,677,631.14
Added/Omitted	5,584.27	5,584.20	0.00	10,230.44	21,398.91
Other Billing	250.00	250.00-	488.44	785.55	1,273.99
Balance Adjustments (Prin)	540.05	10,851.20-	6,177.41	6,688.19-	10,821.93-
Payments (Prin)	1,585,750.64	1,572,389.22	1,745,052.25	1,724,157.85	6,627,349.96
Payments (Pnlt)	0.00	0.00	0.00	577.96	577.96
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	6,239.08	7,704.89	14,818.64	32,791.58	61,554.19
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	6,239.08	7,704.89	14,818.64	32,791.58	61,554.19
Payments (Intr)	2,537.13	2,208.13	2,229.92	1,137.77	8,112.95
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00
Prior Yr/Prd Balance:	0.00				
Current Balance:	61,554.19				
Total Balance:	61,554.19				

2025 DEDUCTIONS

Number of Accts:	1026	Senior Citizen	4
Land Value:	84,178,500	Disabled Person	3
Improvement Value:	141,401,100	Surviving Spouse	0
Limited Exemptions:	0	Veteran	29
Net Taxable Value:	225,579,600	Widow of Veteran	7

NOTE: Zero balance accounts ARE included on the total pages.

TAX YEAR 2025/1 - 2025/4

TAX LEVY

Original (Original Billed + Deduction Amounts)	6,688,381.14	
Added	21,298.09	
Omitted	0.00	
Omitted/Added	100.82	
Rollback	0.00	
Prelim Adjustments		
089 Billing Adjustment	<u>0.00</u>	
TOTAL LEVY		6,709,780.05

2025 DEDUCTIONS

Senior Citizen	( 4 ) x 250.00	1,000.00	
Disabled Person	( 3 ) x 250.00	750.00	
Surviving Spouse	( 0 ) x 250.00	0.00	
Veteran	( 29 ) x 250.00	7,250.00	
Widow of Veteran	( 7 ) x 250.00	<u>1,750.00</u>	
TOTAL DEDUCTION AMOUNTS 2025/1 - 2025/4			( <u>10,750.00</u> )

TOTAL LEVY TO BE COLLECTED

6,699,030.05

COLLECTIONS

Prepaid from Prior Year (before 01/01/25)			
001 Property Taxes	<u>72,150.09</u>		
Total from Prior Year		72,150.09	
Current Year (01/01/25 - 12/31/25)			
001 Property Taxes	6,523,913.84		
006 LIENHOLDER TAXES	<u>24,523.74</u>		
Total Current Year		6,548,437.58	
Subsequent Year (after 12/31/25)			
001 Property Taxes	6,762.29		
008 Year End Penalty	<u>577.96</u>		
Total Subsequent Year		<u>7,340.25</u>	
TOTAL COLLECTIONS		6,627,927.92	

NSF REVERSALS

TOTAL NSF REVERSALS		0.00	
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TOTAL COLLECTIONS less NSF REVERSALS

( 6,627,927.92 )

COLLECTOR ADJUSTMENTS

	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	0.00	0.00	0
052 Src Disallowed	500.00	0.00	500.00	2
053 Vet Allowed	0.00	750.00-	750.00-	3
054 Vet Disallowed	250.00	0.00	250.00	1
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	488.44	0.00	488.44	2
057 Ssp Allowed	0.00	0.00	0.00	0
058 Ssp Disallowed	0.00	0.00	0.00	0
059 wid Allowed	0.00	250.00-	250.00-	1
060 wid Disallowed	500.00	0.00	500.00	2
061 Lien - Transfer Exst	0.00	2,860.63-	2,860.63-	
062 Forclosure	0.00	0.00	0.00	
063 Transfer Overpayment	45,934.90	54,186.20-	8,251.30-	
064 Refund Overpayment	0.00	0.00	0.00	

069	Cancelled - Resolutn	0.00	0.00	0.00	
070	County Board Judgmt	0.00	0.00	0.00	
071	Miscellaneous	0.00	0.00	0.00	
072	State Tax Appeal	0.00	0.00	0.00	
073	Lien - Establish New	0.00	0.00	0.00	
074	Lien - Transfer O.B.	0.00	0.00	0.00	
075	Arrears - Transfer	0.00	0.00	0.00	
076	6% Penalty	785.55	0.00	785.55	
077	Lien Estab New Pnlty	0.00	0.00	0.00	
078	Lien Trnf Exst Pnlty	0.00	0.00	0.00	
079	Arrears Trnsfr Pnlty	0.00	0.00	0.00	
080	Credit Interest	0.00	0.00	0.00	
081	POST WRONG PROP	0.00	0.00	0.00	
082	TRANSFER PAYMENT	0.00	0.00	0.00	
083	Charge Interest	0.00	0.00	0.00	
084	100% DIS VET EXEMPT	0.00	0.00	0.00	
085	Transf to Water/Sewr	0.00	0.00	0.00	
086	NSF CHECK	40.00	0.00	40.00	
087	Transfer Balance	0.00	0.00	0.00	
088	LIENHOLDER PAYMENT	0.00	0.00	0.00	
090	SPECIAL CHARGE	0.00	0.00	0.00	
091	LIEN - SP CHRGMISC	0.00	0.00	0.00	
152	Senior Chargeback	0.00	0.00	0.00	0
156	Disabled Chargeback	0.00	0.00	0.00	0
158	SSP Chargeback	0.00	0.00	0.00	0
HB	HOMESTEAD BENEFIT	0.00	0.00	0.00	
HR	HOMESTEAD REBATE	0.00	0.00	0.00	
MIS	MISC	0.00	0.00	0.00	
RVR	RVRSL ADJ	0.00	0.00	0.00	
		<u>48,498.89</u>	<u>58,046.83-</u>	<u>9,547.94-</u>	<u>11</u>
	TOTAL ADJUSTMENTS			<u>9,547.94-</u>	
BALANCE	2025/1 - 2025/4			0.00	
	Credit Balances			61,554.19	
	Debit Balances				
	TOTAL BALANCE 2025/1 - 2025/4			<u>61,554.19</u>	

February 3, 2026  
07:25 PM

BOROUGH OF HELMETTA  
Tax Account Status Audit Totals

---

	<u>Debit</u>	<u>Credit</u>	<u>Net</u>	
COLLECTOR INTEREST ADJUSTMENTS	0.00	0.00	0.00	
TOTAL INTEREST ADJUSTMENTS				<u>0.00</u>





Date 1/30/26

Page 1

Borough of Helmetta  
Helmetta Tax Collection  
Trust Fund  
51 Main Street  
Helmetta NJ 08828

An employee of BCB Bank will NEVER call you on the phone and ask for your Online Banking Password or Security Access Code. Do not provide the information to anyone - it may be a scam.  
Use Phone Caution:  
Your bank will never request personal information over the phone.  
Be suspicious of unsolicited calls.  
Independently Verify:  
If in doubt, hang up! Verify the call's authenticity by contacting your bank.  
Stay Informed:  
Be aware of common phone scams. Knowledge is your best defense against fraud.

**CHECKING ACCOUNT(S)**

Account Title Borough of Helmetta  
Helmetta Tax Collection  
Trust Fund

Local Government Tiered Account Number	xxxxxx0046	Images	0
Previous Balance	142,256.60	Statement Dates	1/01/26 thru 2/01/26
Deposits/Credits	.00	Days in this statement period	32
Checks/Debits	.00	Average Ledger	142,256.60
Service Charge	.00	Average Collected	142,256.60
Interest Paid	12.25	Interest Earned	12.65
Current Balance	142,268.85	Annual Percentage Yield Earned	0.10%
		2026 Interest Paid	12.25

ACTIVITY DESCRIPTION		
DATE	DEBIT	CREDIT
1/31		Interest Deposit
	12.25	142,268.85

INTEREST RATE	
12/31	0.100000%

**Privacy Notice Statement**  
BCB Bank's Privacy Notice is available on the bank's website at [www.bcb.bank](http://www.bcb.bank) under the Privacy Notice tab on the bottom of the webpage. Please note that there have been no changes to the bank's practices regarding privacy. If you would like a paper copy of the bank's Privacy Notice, please call 1-800-680-6872.

January 2026

Municipal Clerk

DATE	NAME	FUND/ACCOUNT	AMOUNT	CK/CASH
1/1/2026	Mark Keating	Animal		\$16.00 Cash
1/1/2026	Donald Vitale	Animal		\$8.00 Ck# 362
1/1/2026	Lauren Buchanan	Animal		\$8.00 Ck# 514
1/1/2026	Adrienne Hamm	Animal		\$8.00 Ck# 7239
1/1/2026	Joseph Acs	Animal		\$8.00 Cash
1/1/2026	Amalia Claffey	Animal		\$8.00 Ck# 3270
1/1/2026	Peter Karczewski	Animal		\$8.00 Ck# 3510
1/1/2026	Francis Dahl	Animal		\$8.00 Ck# 6731
1/1/2026	Frank Perez	Animal		\$8.00 Ck# 3306
1/1/2026	Theodore Nandor	Animal		\$8.00 Ck# 1484
1/1/2026	Noreen DeCarlo	Animal		\$8.00 Ck# 1294
1/1/2026	Joseph Bruder	Animal		\$8.00 Ck# 391
1/1/2026	Vincent Biscotto	Animal		\$11.00 Ck# 7948
1/1/2026	Michael Ducane	Animal		\$8.00 Ck# 199
1/1/2026	Rosanne Hologounis	Animal		\$8.00 Ck# 5870
1/1/2026	Brian Lavan	Animal		\$8.00 Ck# 429
1/1/2026	Amira Velasco	Animal		\$16.00 Ck# 181
1/1/2026	Kylie Koscinski	Animal		\$16.00 Ck# 224
1/1/2026	Wayne Murphy	Animal		\$8.00 Ck# 169
1/1/2026	William Devery	Animal		\$8.00 Ck# 2341
1/1/2026	Ellen Frederick	Animal		\$32.00 Ck# 346
1/6/2026	Christine Reid	Animal		\$8.00 Ck# 104
1/6/2026	Bradford Borghaus	Animal		\$8.00 Ck# 1390
1/6/2026	Andrea Barnacz	Animal		\$8.00 Ck# 3742
1/6/2026	Sewell Peckham	Animal		\$8.00 Cash
1/6/2026	Michelle Osterberg	Animal		\$16.00 Ck# 4623
1/6/2026	Mary Beres	Animal		\$8.00 Ck# 1477
1/6/2026	Carol Forstenhausler	Animal		\$8.00 Ck# 134
1/6/2026	Sandra Bucci	Animal		\$16.00 Ck# 535
1/6/2026	Paula Schulman	Animal		\$8.00 Cash
1/6/2026	Heidi Longmore	Animal		\$8.00 Ck# 3624
1/6/2026	Alva Nardine	Animal		\$8.00 Cash
1/6/2026	Cindy Mesko	Animal		\$8.00 Ck# 102
1/6/2026	Kathryn Dierolf	Animal		\$16.00 Cash

1/6/2026	Kristen Oliveri	Animal	\$16.00	Ck# 2850
1/6/2026	Charles Edwards	Animal	\$8.00	Ck# 786
1/7/2026	Connie Ko	Animal	\$8.00	Cash
1/7/2026	Audrey Carter	Animal	\$16.00	Ck# 589
1/7/2026	Kristen Mantel	Animal	\$8.00	Cash
1/8/2026	Erica Larsen	Animal	\$16.00	Ck# 374
1/8/2026	Joseph Matthews	Animal	\$16.00	Cash
1/8/2026	Deborah Krypel	Animal	\$16.00	Cash
1/9/2026	Donna Rodriguez	Animal	\$11.00	Ck# 3556
1/9/2026	Mary Seely	Animal	\$8.00	Ck# 541
1/12/2026	James Gonzales	Animal	\$11.00	Ck# 2174
1/12/2026	Lorrie Prasch	Animal	\$8.00	Ck# 2055
1/12/2026	Carol Bohinski	Animal	\$16.00	Ck# 1723
1/13/2026	Melissa Pisaniello	Animal	\$8.00	Ck# 1416
1/13/2026	Elston Lance	Animal	\$19.00	Ck# 317
1/13/2026	Nicholas Corvino	Current - Marriage License	\$28.00	Cash
1/13/2026	Eugenie Brown	Current - Certified Copy	\$15.00	Ck# 5222
1/13/2026	Steven O'Brien	Animal	\$8.00	Ck# 132
1/14/2026	Beth Birzer	Animal	\$16.00	Ck# 616
1/14/2026	David Wright	Animal	\$8.00	Ck# 2832
1/14/2026	Ann May	Animal	\$8.00	Ck# 566
1/14/2026	Ruby Fortenberry	Animal	\$8.00	Cash
1/14/2026	John Beecher	Animal	\$16.00	Cash
1/15/2026	Steven Oelkers	Animal	\$32.00	Ck# 390
1/16/2026	Rachel Eichler	Animal	\$8.00	Ck# 1821
1/16/2026	Ulander Miott	Animal	\$24.00	Ck# 379
1/16/2026	Rosaria Piergiovanni	Animal	\$8.00	Ck# 125
1/20/2026	Laura Hettinger	Animal	\$16.00	Ck# 7344
1/20/2026	Paul Guido	Animal	\$16.00	Ck# 1584
1/20/2026	Laura Sondej	Animal	\$8.00	Cash
1/21/2026	Barbara Zielinski	Animal	\$8.00	Cash
1/22/2026	Anthony Lane	Animal	\$8.00	Cash
1/23/2026	Anna Osinski	Animal	\$8.00	Ck# 1011
1/23/2026	Cathy Glass	Animal	\$16.00	Cash
1/23/2026	Catherine Norris	Animal	\$11.00	Ck# 144

January 2026

Municipal Clerk

1/27/2026	Gregory Jones	Animal	\$8.00	Cash
1/27/2026	Melissa Rohrman	Animal	\$24.00	Ck# 675
1/27/2026	Patricia Mercado	Animal	\$8.00	Ck# 2285
1/27/2026	Sharon Rosario	Animal	\$8.00	Ck# 1538
1/27/2026	Debra Mahoney	Animal	\$16.00	Ck# 186
1/27/2026	Christine Wiemer	Animal	\$8.00	MO 55041409040
1/27/2026	Christine Wiemer	Animal	\$8.00	MO 55041409057
1/18/2026	Francine Wheary	Animal	\$32.00	Ck# 765
1/30/2026	Krystina Mendez	Animal	\$8.00	Ck# 2333
1/30/2026	Galina Shalumova	Animal	\$8.00	Ck# 1276
1/30/2026	Jennifer Durando	Animal	\$16.00	Ck# 111
1/30/2026	Michael Perpenete	Animal	\$8.00	Ck# 2887
1/30/2026	Maria Cantatore	Animal	\$8.00	Ck# 1027
1/30/2026	Sarah Reyes	Animal	\$8.00	Ck# 108
1/30/2026	Sean Frazee	Animal	\$16.00	Ck# 116
1/30/2026	Antoni Lemanski	Animal	\$19.00	Ck# 1500
1/30/2026	Lisa Reid	Animal	\$8.00	Ck# 2067

**BOROUGH OF HELMETTA  
ORDINANCE NO. 2026-02**

**AN ORDINANCE OF THE BOROUGH OF HELMETTA, COUNTY OF MIDDLESEX,  
STATE OF NEW JERSEY, AMENDING CHAPTER 55 OF THE BOROUGH CODE  
ENTITLED "VEHICLES AND TRAFFIC" TO ESTABLISH A BOROUGH-WIDE  
PROHIBITION ON PARKING ON SNOW-COVERED STREETS DURING SNOW  
EVENTS AND EMERGENCIES**

**WHEREAS**, the Mayor and Council of the Borough of Helmetta ("Borough") are charged with protecting the health, safety, and welfare of the public; and

**WHEREAS**, the efficient and timely removal of snow and ice from public streets is essential to public safety, emergency response, and the free flow of traffic; and

**WHEREAS**, the Borough has determined that limiting snow-emergency parking restrictions to designated streets creates enforcement and operational challenges during snow events; and

**WHEREAS**, the Mayor and Council desire to establish a uniform, Borough-wide prohibition on parking on snow-covered streets during snow events and declared emergencies to facilitate snow removal and protect public safety.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Borough of Helmetta, County of Middlesex, State of New Jersey, as follows:

**SECTION 1. Amendment to § 55-23 – Parking Prohibition During Snow Removal and Other Emergencies**

Section 55-23 of Chapter 55 of the Borough Code is hereby amended and supplemented to read as follows:

**§ 55-23. Parking prohibition on snow-covered streets.**

Whenever snow has fallen and the accumulation is such that it covers any street, roadway, or portion thereof within the Borough of Helmetta, no vehicle shall be parked upon any street or roadway within the Borough until after all snowfall has ceased, or until such earlier time as the streets or roadways have been plowed and the snow removed to a sufficient extent to permit the normal flow of traffic, or until such earlier time as the streets have been cleared through natural causes sufficiently to permit the normal flow of traffic and so that parking, once resumed, will not interfere with such normal flow of traffic.

**SECTION 2. Repealer of Schedule XVI**

Section 55-43.1, Schedule XVI, entitled "Parking During Snow Removal and Other Emergencies," is hereby repealed in its entirety. All references within Chapter 55 to Schedule XVI are hereby deleted.

**SECTION 3. Amendment to § 55-26 – Effectiveness**

Section 55-26 of Chapter 55 of the Borough Code is hereby amended to read as follows:

**BOROUGH OF HELMETTA  
ORDINANCE NO. 2026-02**

**AN ORDINANCE OF THE BOROUGH OF HELMETTA, COUNTY OF MIDDLESEX,  
STATE OF NEW JERSEY, AMENDING CHAPTER 55 OF THE BOROUGH CODE  
ENTITLED "VEHICLES AND TRAFFIC" TO ESTABLISH A BOROUGH-WIDE  
PROHIBITION ON PARKING ON SNOW-COVERED STREETS DURING SNOW  
EVENTS AND EMERGENCIES**

**§ 55-26. Effectiveness.**

The effectiveness of this Article shall not be contingent upon the posting of signs on individual streets. Notice of snow-related parking prohibitions may be provided by Borough-wide notice, emergency declaration, public announcement, or other reasonable means as permitted by law.

**SECTION 4. Severability**

If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such adjudication shall not affect the validity of the remaining portions of this ordinance.

**SECTION 5. Repealer**

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 6. Effective Date**

This ordinance shall take effect upon final passage and publication according to law.

**ORDINANCE 2026-02**  
**BOROUGH OF HELMETTA**  
**COUNTY OF MIDDLESEX, STATE OF NEW JERSEY**

**Introduced: January 21, 2026**

**Recorded Vote**

Motion made by *Councilman Dzingleski*

Second by *Councilwoman Bohinski*

**Roll Call**

RECORDED VOTE

	AYES	NAYS	ABSTAIN	ABSENT
Council President Karczewski	✓			
Councilwoman Bohinski	✓			
Councilman Duffy	✓			
Councilman Dzingleski	✓			
Councilman Reid	✓			

Adopted on First Reading  
Dated: January 21, 2026

*M. Hall*  
Melissa Hallerman, RMC

**Adopted: February 18, 2026**

**Recorded Vote**

Motion made by *Councilman Dzingleski*

Second by *Councilman Reid*

**Roll Call**

RECORDED VOTE

	AYES	NAYS	ABSTAIN	ABSENT
Council President Karczewski	✓			
Councilwoman Bohinski	✓			
Councilman Duffy	✓			
Councilman Dzingleski	✓			
Councilman Reid	✓			

Adopted on Second Reading  
Dated: February 18, 2026

*M. Hall*  
Melissa Hallerman, RMC

AFFIDAVIT OF PUBLICATION

Order Number : 12024139

STATE OF WISCONSIN  
Brown County

Of the Home News Tribune, a newspaper printed in Freehold, New Jersey and published in East Brunswick, in State of New Jersey and Middlesex County, and of general circulation in Middlesex and Union Counties, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in said newspaper in the issue:

01/26/2026

  
\_\_\_\_\_  
Legal Clerk

  
\_\_\_\_\_  
Notary Public State of Wisconsin County of Brown

  
\_\_\_\_\_  
My commission expires

DENISE ROBERTS  
Notary Public  
State of Wisconsin

**BOROUGH COUNCIL OF THE BOROUGH OF HELMETTA**

**PUBLIC NOTICE**

**NOTICE OF PENDING ORDINANCE 2026-02**

AN ORDINANCE OF THE BOROUGH OF HELMETTA, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, AMENDING CHAPTER 55 OF THE BOROUGH CODE ENTITLED "VEHICLES AND TRAFFIC" TO ESTABLISH A BOROUGH-WIDE PROHIBITION ON PARKING ON SNOW-COVERED STREETS DURING SNOW EVENTS AND EMERGENCIES

Ordinance 2026-02 was introduced and passed upon first reading at a meeting of the Borough Council of the Borough of Helmetta, County of Middlesex and State of New Jersey, held on January 21, 2026. The purpose of this ordinance is to amend Chapter 55 of the Borough Code of the Borough of Helmetta entitled "Vehicles and Traffic" to establish a Borough-wide prohibition on parking on snow-covered streets during snow events and emergencies. It will be further considered for final passage, after public hearing thereon, at a meeting of said Borough Council to be held in the Borough Hall, 51 Main Street, Helmetta, in said County, on February 18, 2026 at 7:00 o'clock p.m., or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning the same.

Copies of the ordinance are available to the general public of the Borough who shall request such copies, at the office of the Borough Clerk in said Borough of Helmetta, in the County of Middlesex, New Jersey.

**Melissa Hallerman**

**Borough Clerk**

**Borough of Helmetta**

**County of Middlesex, New Jersey**

(\$35.10)

AFFIDAVIT OF PUBLICATION

Order Number : 12042361

STATE OF WISCONSIN  
Brown County

Of the **Home News Tribune**, a newspaper printed in Freehold, New Jersey and published in East Brunswick, in State of New Jersey and Middlesex County, and of general circulation in Middlesex and Union Counties, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in said newspaper in the issue:

02/02/2026

*[Handwritten signature]*

Legal Clerk

*[Handwritten signature]*

Notary Public State of Wisconsin County of Brown

*[Handwritten signature]*

My commission expires

DENISE ROBERTS  
Notary Public  
State of Wisconsin

NOTICE OF SPECIAL COMMUNITY DEVELOPMENT BLOCK GRANT MEETING  
MAYOR AND BOROUGH COUNCIL OF BOROUGH OF HELMETTA Wednesday,  
February 18, 2026 7:00pm Borough Hall 51 Main Street, Helmetta, NJ 08828  
Community Development Block Grant (CDBG) Discussion will take place to  
hold a public hearing to discuss funds, which have been allocated to the  
Borough under the Community Development Block Grant (CDBG) program.  
The purpose of this hearing is to seek ideas and recommendations for the  
use of the CDBG funds and to make recommendations to the Governing  
Body for use of such funds. Melissa Hallerman, RMC Municipal Clerk  
(\$9.36)

**RESOLUTION**

**2026-71**

**EXECUTIVE SESSION**

WHEREAS, the Open Public Meetings Act, 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body of the Borough of Helmetta wishes to discuss litigation.

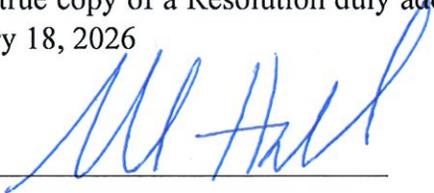
Minutes will be kept and once the matter involving the confidentiality of the matter is no longer considered confidential, then the minutes will be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from the meeting.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy			✓			
Dzingleski	✓		✓			
Reid		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 18, 2026



MELISSA HALLERMAN, RMC  
Municipal Clerk